



## IC MEMORANDUM 10-18

**TO: KEHP Insurance Coordinators**

**FROM: Department of Employee Insurance (DEI)  
Enrollment Information Branch**

**RE: Dependent Eligibility Audit Changes – GHI Mail**

**DATE: May 3, 2010**

Several of you reported that “GHI Mail” was not showing which changes were being made as a result of the dependent eligibility audit. This issue has been resolved. All previous, current and future dependent eligibility audit changes will be available through the IC Functions “View GHI Emails” on the web.

To retrieve previous month dependent audit adjustments, specify that month when retrieving your GHI mail

The Enrollment Information Branch (EIB) started processing Amnesty dependent terminations during the following months for the groups indicated below:

**March:** School Boards

**April:** Quasi Agencies, Health Departments, Retirement Systems, and State Agencies

To access GHI Mail go to [www.kehp.ky.gov](http://www.kehp.ky.gov), choose “**Your KEHP Online Access**”. After you log on, choose **IC Functions** and then **View GHI Emails By Company**.

Check your GHI Mail at least once per week, this is the your only notification of audit adjustments.

If you have questions, please call: (888) 581-8834.

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